

Our Mission

To protect and sustain City of Atlanta's newly renovated athletic fields for their intended use, while making fields accessible and enjoyable to the public at large.

Purpose

City of Atlanta's athletic fields have been redesigned and must be maintained for the enjoyment and use of all residents and visitors. An effective field maintenance program is essential for safe, quality fields and sport complexes. This document is intended to guide the use of the City's athletic fields, to prevent damage to the playing surface as well as prevent injury to field users in the event of inclement weather or unsafe playing conditions.

The community, athletic groups and individuals using the athletic fields are expected to assist The Department of Parks, Recreation and Cultural Affairs (DPRCA) by accepting and adhering to the policies and procedures outlined in this document.

General Information

• *Rest and Renovation (Field Rotation)*

An annual rest and renovation program is scheduled at all athletic fields. This may require the closure of fields or facilities, denial of use of a field, and/or the recommendation of alternate sites for athletic use. The City will attempt to accommodate all requests for use of the athletic fields during this time, but maintenance, field condition and playability of the athletic fields is a priority.

• *Field Closures*

While the closing of fields will be kept to a minimum, priority will be given to maintenance, rest and renovation periods for all fields.

The DPRCA Commissioner or the Commissioner's designee may close the athletic fields. Reasons for field closure include, but are not limited to field resting, maintenance, concerns for the health and safety of users, mud, pesticide and fertilization applications, and impending conditions such as rain.

Groups cannot play on fields that have been closed. If use does take place when the fields have

been closed, the City reserves the right to bill the user for damage to the fields. Furthermore, violation of the field closure policy will constitute a strike against the organization for violation of the policy and may result in revocation of the permit.

DPRCA has established a wet field hotline on which it will post field closings. It is the field user's responsibility to confirm that a field is open prior to use. Field users are advised to call the hotline before going to a field to make certain that the field has not been closed.

• *Field Reservations*

Tournaments and special events are hosted by DPRCA, youth and adult organizations throughout the year. The City reserves the right to reserve athletic fields for tournaments and/or special events.

Reservation of athletic fields must meet all DPRCA application requirements including fee structures, and a refundable damage deposit equivalent to 25% of the reservation fee may be required. If all application requirements are met, a permit will be issued authorizing use of the athletic field for the specified period of time. A reservation request does not constitute approval. The issuance of a permit confirms the approval of a reservation request.

Additionally, at each site approved for use, athletic field users must have a copy of the permit available for inspection by DPRCA Staff and/or City of Atlanta Police.

Special rules and regulations may apply for tournaments. Anyone using an athletic field, including but not limited to all sports leagues, groups or organizations, shall be financially responsible for the cost of repair and restoration of any field damage caused during their field use that is beyond reasonable wear and tear.

The order of priority for use of DPRCA athletic fields are:

1. Scheduled Office of Recreation activities
2. Reservations made through DPRCA Centralized reservations. (fee required)
3. Pick-up athletic games (no fee - when available and on a first come, first served basis)

Policies and Procedures

In addition to the Rest and Renovation and Field Closure policies and procedures, other DPRCA policies and procedures include, but are not limited to the following:

- All patrons must abide by existing City ordinances as well as rules of DPRCA governing rentals, reservations and athletic field usage. For more information on ordinances and DPRCA policies and procedures, please visit the City's website at www.atlantaga.gov.

- **No** pets are allowed on the athletic turf.

- Vehicles are not allowed off roadways in parks. This means that no vehicles are permitted on the athletic fields at any time. Exclusions: City vehicles or contractors during the course of maintenance or repair.

- No stages, tents, portable toilets, grills or bleachers will be allowed on the fields at any time.

- Metal cleats are prohibited.

- No climbing or tearing down of fences.

- No subleasing or transferring of permits.

- Outdoor festivals will not be permitted on athletic fields.

- Only approved turf paint and or marking dust/chalk can be used to mark fields. Diesel fuel, household paint and round-up is prohibited.

- To minimize wear and tear of the fields in areas such as soccer/football goal areas, pitching areas, etc., please refrain or limit the use of these areas during practices, regardless of weather.

DPRCA Contact Information

Centralized Reservations

Gale Daugherty (404) 817-6757

Carol Daniel (404) 817-6869

Wet Field Hotline

(404) 817-7992

Customer Service

To report vandalism, field disturbance, broken irrigation lines, etc.
during normal business hours (8:15 a.m.- 5 p.m. Monday - Friday),
please call

(404) 817-6813

After Hours

Eddie Clark (404) 557-7898

Northeast District

Sharie Haney-Williams (404) 658-0616

Northwest District

Maxine Thomas (404) 658-7536

Southwest District

Latosha Haney (404) 658-6096

Southeast District

Steve Waller (404) 658-7538

Commissioner's Office

Dianne Harnell Cohen (404) 817-6788

Atlanta Police Department Information

(404) 853-3434

Police Precincts

- Zone 1- Major J.J. Dallas (404) 799-2488
- Zone 2 - Major James Sellers (404) 848-7232
- Zone 3 - Major Ernest Finley (404) 624-0674
- Zone 4 - Major Moses Perdue (404) 756-1903
- Zone 5 - Major Lane Hagan (404) 658-6445
- Zone 6 - Major Renee Propes (404) 371-5002

*For violations of rules and ordinances, please call 911. For more
information on park rules and City ordinances, please visit the*



City of Atlanta

Honorable Shirley Franklin

Mayor

Atlanta City Council

Honorable Lisa Borders, President

Honorable Carla Smith, District 1

Honorable Kwanza Hall, District 2

Honorable Ivory Lee Young, Jr., District 3

Honorable Cleta Winslow, District 4

Honorable Natalyn Mosby Archibong, District 5

Honorable Anne Fauver, District 6

Honorable Howard Shook, District 7

Honorable Clair Muller, District 8

Honorable Felicia Moore, District 9

Honorable C.T. Martin, District 10

Honorable Jim Maddox, District 11

Honorable Joyce Sheperd, District 12

Honorable Ceasar Mitchell, Post 1 At-Large

Honorable Mary Norwood, Post 2 At-Large

Honorable H. At-Large
Lamar Willis, Post 3



Department of Parks, Recreation & Cultural Affairs

Dianne Harnell Cohen, Commissioner

Ken Gillett, Director - Office of Parks

Charlene Braud, Director - Office of Recreation

Camille Love, Director - Office of Cultural Affairs

Sushma K. Dersch, Director of Park Design



Policies and Procedures for Athletic Field Use and Maintenance

City of Atlanta
Department of Parks, Recreation and Cultural Affairs
675 Ponce De Leon Ave, 8th Floor
Atlanta, GA 30308